

To CI and CCCE:
Re: Web-Clinical Performance Instrument

The KUMC DPT program has moved to the web-based Clinical Performance Instrument. All users to the system need to complete the training and forward demographic information to access the Web-CPI. We are confident the initial time invested in training and familiarizing with the web interface will allow streamlined communication and student assessment in the future.

If you have not used the Web-CPI, please complete the following to gain system access.

1. Email Carla Sabus, csabus@kumc.edu with the following demographic information: full name, email address, work site, work site phone number, work site fax number, entry-level PT degree, your terminal degree, ABPTS Board Certification, , APTA Credentialing status (yes/no), APTA Advanced Credentialing status (yes/no), other credentials, gender, ethnicity, and whether you serve as the CCCE (yes/no).
2. Complete the required training on the updated Clinical Performance Instrument. APTA hosts the training through their Learning Management System. You will need to go through a few steps (clicks) to “purchase” the free course. Upon successful completion of the Post-Assessment, you will receive 2 CEUs from the APTA. APTA has provided a written, step-by-step guide on how to access the PT CPI training through the APTA LMS. This guide can also be found on the Online Resource Center at www.ptcpidocuments.academicmanagement.com.

Below is the link to the training modules. Each person will need to access the training and Post Assessment at the following website:

<http://www.apta.org/am/aptaapps/restricted/ptcpi/index.cfm>.

Use the Password: ptcpiweb08

Your email address is used to recognize you as a WebCPI user. For WebCPI verification, **the email used with the training must match the email/username for the WebCPI.**

Just to clarify...

PT CPI participants may be APTA members or non-members.

This is a free course.

APTA has provided instructions for non-members who have never used the site before letting them know they'll need to create a user account the first time they visit the site.

APTA has provided Customer Support contact information & hours in the directions in case users need help registering.

Once a user has taken the training, the results will let the user know what questions were missed and in which training module the answer can be found.

Each user can take the training up to 5 times.

Users who have logged in and accessed PT CPI Web with the old post-assessment will not be affected by this transition.
Once users pass the PT CPI training, they will be able to login to PT CPI web instantly

Access to the Web CPI will be granted through APTA verification of training following your submission of the training Post Assessment. To access a specific student's Web-CPI, CI contact information must first be sent to the DCE.

Just a few hints:

Initially, I had trouble opening the modules. If you experience this, try opening the link "in a new tab" or "in a new window". These options are available by using a right click over the link.

I highly recommend that you print the document, *Definitions of Performance Dimensions and Rating Scale Anchors*. This document is within Module 3. You will need to reference this document to successfully complete the Post-Assessment. I think you will find the Post-Assessment fairly straight-forward as long as you have the definitions to reference. Jody Gandy from the APTA suggested covering the modules as a group so approach this in the most feasible and instructive method for your clinic.

3. Once your training is completed you will be able to login to the Web-CPI system at <https://www.ptcpiweb.org/etw/ets/et.asp?nxappid=CPP&nxmid=start>.
4. You will find the student CPI on the left toolbar. You may add comments on this assessment throughout the student's internship until you save the assessment as "final."

Please contact Carla Sabus if you have any questions or issues with the Web-CPI. We thank you for your dedication to clinical education and your time transitioning to this new assessment tool.

Sincerely,

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